



## Instructions for Using ICR Keypads and Logging into PointSolutions

Here's the info the tech person will need to know:

*Technician Resources* are available here <https://theinteractivechurch.com/rentals/downloads/>. This will help in setting up the slides and getting them to respond how you want them to. For example, some slides may allow for 2 or more votes per slide, others just one vote per slide. You need to set the slide to function like that ahead of time. These resources will help with that.

You'll also find the Tutorial Videos on the link above. It is strongly recommended that the tech person familiarize themselves with these short videos *before* the conference begins!

Watch the **Getting Started** "Before", "During" and "After" videos.

You'll also need to download the PointSolutions "Classic" App. You can access it here. [PointSolutions Classic Desktop](#). It requires you to enter your name and contact info.

At the conference, when you access the PointSolutions App, you will have to log in to MY account, by entering my email, [mark@theinteractivechurch.com](mailto:mark@theinteractivechurch.com) and enter the password: Genesis1:1

As the time draws near, and in my account, the "Seat" (upper, right corner) won't have "0" but *will* have a number. That number will represent the licenses that were paid for. (I will pay for these licenses prior to the conference.) You can still practice with "0" seats being paid for, it just won't let you export the data.

It's very important to remember that the tech person needs to log into my account *first*, before they plug in the receiver! (Log in, open power point polling, plug in receiver... in that order.)

You *can* practice without having the keypads. You just need to use the "simulation mode". In simulation mode, you can run through the slides and the system will generate 30 random responses (even without the keypads present.) So please go ahead and refamiliarize yourself with the system. There are many things to get used to, so practice a lot.

And if you have any questions, just let me know.

Thanks.

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